

MINUTES OF NEIGHBOURHOOD PLAN MEETING

HELD ON MONDAY 9TH OCTOBER 2017

Present: Julia Ambler (JA) (Chair), Indra Sinka (IS), Peter Kenaghan (PK), Brian Whyatt (BW), Sara Callaghan (SC), Richard Hellier (RH), Tony Clarke (TC), Tina Collins (TAC), Carol Leversha (CL)

Apologies: Simon Ambler, Kerry Ten-Kate

Minutes of Last Meeting

These were agreed.

Declarations of Interest

None declared.

Matters Arising

Nothing which will not be addressed during the rest of the meeting.

Finance Report

There is approximately £8K remaining but the majority of this will be required for consultations, printing, etc. More money has been released for Neighbourhood Plans and JA will discuss with Katie Bailey as to whether we will be eligible.

Review of CVPC NP

At an earlier meeting it was agreed that we require policy maps prior to the Reg. 18 consultation. These are listed at the beginning of the main document as actions. It was agreed that the Get Mapping software should be used and that we need to agree on a consistent style to ensure that the maps are easy for everyone to understand. David Jackson may be able to help with the preparation of these although the log in to Get Mapping is available to all Parish Councillors. JA would ask Simon to ensure that everyone has access to Get Mapping.

There was some discussion as to the best way to issue the document for the Reg 18 consultation. It was agreed that the maps should be printed in A3 size as there is too much detail to show clearly on A4.

It was agreed that everyone needs to read the sections on the Built Environment to ensure that they are correct. Design principles should be addressed, eg lighting, house styles, etc. We also need to take account of potential new developments to ensure they will blend in with the current parish styles.

Additional work is needed on the design statement for Netherhouse Moor.

TC suggested that in order to make the document easier to read there should be only about 13 words per line and the margins should be adjusted accordingly. It was agreed that font size 11, Calibri was acceptable. Main headings should be less than 5 words long and paragraphs should be kept short. TC agreed to amend one section according to these suggestions, PK will then amend the remainder of the document accordingly.

RH to look at the Environment policies to ensure that they include the most important points and also whether anything extraneous can be removed.

Future Consultations

Reg 18 is the next consultation. If possible a date needs to be agreed for this prior to the end of October when the next Parish newsletter will be prepared.

Next meeting date

The next meeting will be held on Monday 13 November 2017, although working party meetings will probably be required prior to that date.

The meeting closed at 10.00 pm and the remainder of the agenda will be covered at a later date.

Signed:
Chair

Date: